

# Self-assessment of Klüber Lubrication München SE & Co. KG

<b>General information</b>	
Name	Klüber Lubrication München SE & Co. KG
Address	Geisenhausenerstraße 7 81379 München, Germany
Phone/fax	+49-89-7876-0 / -333
Homepage	<a href="http://www.klueber.com">www.klueber.com</a>
Year of foundation:	1929, as "Mineralölfabrik Theodor Klüber"
Nature of ownership General partner	SE & Co. KG Freudenberg Chemical Specialities SE & Co. KG Member of the Freudenberg Group Weinheim
Managing Board:	Claus Langgartner <i>(Speaker of the Board; Sales, Marketing)</i> Dr. Dirk Loderer <i>(Technology/R&amp;D)</i> Thomas Wieandt <i>(Finances, Administration)</i>
Sales in Germany	Klüber Lubrication Deutschland SE & Co. KG Klüber Lubrication Deutschland SE & Co. KG is the independent sales company of Klüber Lubrication München SE & Co. KG for Germany.
Number of employees in Germany	890
Number of employees worldwide	2440
working in Research & Development/ Quality Assurance:	200
working in Sales and Marketing:	1220
Sales of KL Group in 2020	€ 715m
versus 2019:	€ 730m
Share of foreign sales (by customer location):	86%

<b>Information on products and activities</b>	
Our mission	Klüber Lubrication provides tribological solutions for defined market segments / applications worldwide by selling products developed and made by Klüber Lubrication directly to OEMs and operators.
Products	More than 2000 speciality lubricants: greases, oils, pastes, bonded coatings, etc.

Subsidiaries:	36 in Argentina, Australia, Belgium, Brazil, Chile, China, Denmark, Germany, France, UK, India, Indonesia, Italy, Japan, Korea, Malaysia, Mexico, Austria, Poland, Romania, Russia, Switzerland, Singapore, Spain, South Africa, Thailand, Czech Republic, Turkey, USA
Production plants:	17 in Argentina, Belgium, Brazil, China, Germany, India, Japan, Korea, Mexico, Austria, Spain, Turkey, USA

<b>Quality, environmental and occupational safety management systems</b>	
<p>Klüber Lubrication München SE &amp; Co. KG operates a quality, environmental and occupational safety management system certified according to the following international standards:</p> <ul style="list-style-type: none"> <li>• DIN EN ISO 9001</li> <li>• IATF 16949</li> <li>• ISO 14001</li> <li>• ISO 45001</li> </ul> <p>(in the currently valid version)</p> <p>The certificates are available for download under <a href="http://www.klueber.com">www.klueber.com</a>.</p> <p>Contact:       QHSE-affairs@klueber.com</p>	
<p>Klüber Lubrication München SE &amp; Co. KG operates a process-based management system for quality, environmental protection and occupational safety comprising the following elements:</p> <ul style="list-style-type: none"> <li>• Corporate policy and objectives regarding quality, environmental protection and occupational safety</li> <li>• Electronic management manual including process-based system documentation</li> <li>• Context-Analysis with opportunity-risk considerations</li> <li>• Risk-Management</li> <li>• Product-Safety Concept</li> <li>• Procedures for initiation and monitoring of correction and preventive measures</li> <li>• Annual management review</li> <li>• Internal and external audits to monitor compliance with standard-related, customer and internal requirements</li> <li>• Documented processes for: <ul style="list-style-type: none"> <li>○ Supplier management</li> <li>○ Raw material selection, incoming goods inspection</li> <li>○ Material compliance management</li> <li>○ Development of product and manufacturing processes (including APQP, FMEA, PPAP, etc.)</li> <li>○ Manufacturing processes and finished product inspections ensuring consistent product quality</li> <li>○ Infrastructure management, maintenance and calibration requirements for testing, measurement and calibration equipment and production facilities</li> <li>○ Documentation system for all evidence and records associated with the manufacture and quality of products</li> <li>○ Status indication for materials (approved, quarantine or disposal), traceability of products</li> <li>○ Initiation and implementation of fault investigation, correction and preventive measures where deviations are possible or have been detected</li> <li>○ Change management</li> <li>○ Handling, packaging, labelling, storage and shipment of products</li> <li>○ Training programmes including documentation for all employees working in processes related to quality</li> </ul> </li> </ul>	

- Analysis of customer satisfaction, handling of customer complaints, complaint management
- Regular monitoring and evaluation of environmental status of raw materials, products, waste products as well as of production and supporting processes
- Implementation of environmental, legal and customer requirements
- Regular monitoring and evaluation of safety and health risks
- Emergency management and contingency plans

### **Food and pharmaceutical standard (hygiene management)**

With our H1 lubricants, we meet the specific hygiene requirements of the food-processing and pharmaceutical industries.

Klüber Lubrication München SE & Co. KG is certified according to ISO 21469 (in the currently valid version) "Safety of machinery - Lubricants with incidental product contact - Hygiene requirements"

In line with this international standard, the following requirements are met:

- Lubricants that may have incidental contact with food products, cosmetics, pharmaceuticals, tobacco products or animal feed (H1 lubricants): formulations approved by NSF (National Sanitation Foundation)
- A hygiene strategy including risk assessment for the whole process from ordering raw materials to lubricant manufacture to the packaging and shipment of the finished product. Internal and external audits monitor compliance with these requirements.
- Our services: KlüberEfficiencySupport offers professional solutions for the compliance with hygiene requirements regarding storage and use of Klüber products as stipulated by this standard (e.g. generation of lubrication charts for production machinery, training on lubricants, etc.).

The ISO 21469 certificate is available for download under [www.klueber.com](http://www.klueber.com).

### **General security and safety**

To ensure a maximum of security for our employees and customers, the plant in Munich has the following measures in place:

- Admission control and alarm systems preventing unauthorised access to the company premises and specific areas
- Admission control by means of authorisation profiles; special rules for visitors
- IT security standard and IT security guidelines
- Air freight security - The Maisach plant of Klüber Lubrication München is certified as "known consignor" by Germany's Federal Aviation Office (Luftfahrtbundesamt - LBA) and therefore enjoys simplified procedures for the shipment of freight by air. Authorized Economic Operator - The company's plants in Munich and Maisach are certified as Authorized Economic Operators (AEO - F) by the Main Customs Office in Munich and therefore enjoy simplified customs procedures
- Import and export monitoring

Safety facilities such as fire extinguishers, fire doors, alarm systems and smoke detectors.

Risk assessments and contingency plans, personal protection kits, first-aid kits and defibrillators complete our range of occupational safety measures.

### **Chemicals legislation**

Pursuant to the REACH Regulation 1907/2006, all our phase-in substances are registered. We have certificates of exemption for substances that are not subject to registration according to REACH Annexes IV and V. For substances manufactured or imported in quantities < 1 t, there is a rule of exemption for minor quantities which is monitored regularly by Klüber Lubrication. Klüber Lubrication has also registered substances we manufacture, import or re-import. Klüber Lubrication does not use any SVHC substances listed in Annex XIV of the REACH regulation. Klüber Lubrication includes all its SVHC candidates in the safety data sheet of the respective product according to the SVHC candidate list. For information on our raw materials' and products' conformity with chemical law,

please see [www.klueber.com](http://www.klueber.com).

Contact: [REACH@klueber.com](mailto:REACH@klueber.com)

Unless otherwise agreed in writing, we exclusively deliver goods on the basis of our current product information leaflets and safety data sheets. You can download these documents from [www.klueber.com](http://www.klueber.com). We will also gladly send them to you on request. In general, safety data sheets are provided in line with legal requirements.

Safety data sheets can be requested from [domestic.sales@klueber.com](mailto:domestic.sales@klueber.com)

### **Employees' rights and social standards**

Freudenberg SE (Freudenberg), Weinheim and Freudenberg Chemical Specialities SE & Co. KG (FCS), Munich, to which our company belongs, have for a long time advocated the respect for ethical norms and compliance with legal and societal rules and regulations. Corresponding commitments are laid down in the Freudenberg Business Principles, the Freudenberg Values & Principles and the FCS Code of Conduct as well as in other internal regulations. In January 2014, the Freudenberg Group signed the United Nations Global Compact. We underline our commitment to compliance with these standards in all our activities, especially to their stipulations regarding the following:

- Child labour
- Forced labour
- Minimum standards for health protection and occupational safety
- Trade unions and freedom of assembly
- Discrimination ban
- Ban on physical or psychological punishment
- Working hour limits
- Adequate wages and salaries